



Layritz Little League Board Meeting

2023-12-04

Attendance: Nadia Hobbs, Graham Plumb, Lindsay Plumb, Dave Moore, Kari Moore, Brittney Crump, Kathleen Lamberton, Gillian Dabbs, Hailey Young

Call to order at 7:02pm

Agenda:

1. Approval of AGM Meeting Minutes:

Graham Plumb, **motion to approve** the meetings from the last board meeting, **second** by Kari Moore to open discussion on the notes. Meeting minutes need to be updated to properly reflect Chris Kucherin's move to Equipment Manager vs VP of Facilities (Dave Moore). **Motion to approve minutes as amended** – Graham Plumb motions, Second by Lindsay,

2. Reports:

1) President Update:

Graham attended the District Meeting led by new District President, Tac from Beacon Hill. Tac shared key dates for the 2024 Season that were shared during the BC Little League Meeting he attended as District President.

2024 Important Dates:

Intermediate Provincials - TBC - *Currently, there is no host park for Intermediate Provincial. Layritz has offered but doesn't have a field the right size. There are parks that are being explored, Rotary Park as an option among others. Saanich council is in communication to help find a field.*

Majors Districts - June 29-July 6, 2024 @ Beacon Hill

Majors Provincials - July 13-21, 2024 @ Lakehill

Minors Districts - July 6-14, 2024 @ Layritz

Minors Provincials - July 20-28th @ Mount Seymour

Rookie Minors Tournament - May 3, 4, 5 @ Beacon Hill

May Long Weekend Minors Tournament @ Hampton

May Long Weekend Majors Tournament @ Beacon Hill

*** Hosting Parks pay \$55/game for districts.*

During the District Meeting they discussed the status of the District Fund balance and what these covers. Currently, the parks pay \$13/per kid/per SSN which helps offset some reimbursements for tournament/travel, District Admin travel to a meeting etc. The Park Presidents discussed spending some funds to improve the District Website as it is outdated, this

would cost approx. \$5-8k. Another suggestion to invest behind was put forward by Graham Plumb for Umpire recruitment through Gear, Umpire School (fees & travel) or Gift Cards. The Presidents spoke about a District Umpire Clinic with the date of March 2nd floated, Layritz has offered to host. The idea of making it mandatory for Majors & Intermediate players to attend an Umpire Clinic was a suggestion by all parks to ensure we have enough umpires. Layritz is open to paying any interested grandparents \$35/game or through food for umpire services. Any Umpires who are not planning to go to a National Championship can be paid to umpire at Little League Parks. Other parks make Coaches umpire one game in the season to give good perspective and reminders, idea to keep in mind going forward as a possibility for Layritz.

2) Sponsorship/Fundraising -

Graham Plumb calls for nomination Gillian Dabbs to take over Sponsorships. No other nominees. **Gillian accepts nomination. Board has a unanimous vote yes.**

3) Treasurer Update:

Two topics were shared to discuss, 1) Currently, we are banking with Coast Capital, it is very basic with limited capabilities that are archaic. Graham has discussed moving to RBC for ease. GIC's to stay with Coast Capital. They will continue to investigate moving and details to be shared as they progress. 2) Hailey will do Annual Society Report which has been prepared by Lawyers, invoice has been paid. Hailey requires a copy of meeting minutes and next AGM date. Hailey to complete the report by the end of month. Fundraising - 50/50 and Meat Draw are the only new items to the report vs PY. Olivia will have 50/50 (Harbourcats) information and Brittney can help with the Meat Draw info. Brittney mentioned we need folders on the google drive to share working documents and keep up to date records.

4) Registrar Update:

Nadia has contacted League Apps to set up meeting, where she will highlight improvements required based on learnings from 2023 Season, such as: Volunteer Deposit/Payment Plans, Registration link taking you to the information page, registering Coaches with CRC & volunteer sign up applications at registration. On the share-drive there is a file – “notes for next season” if we are thinking of anything else to add. Next Season registration will go Live Jan 1st, with no fee increase. Uniform number requests will be removed from registration to reduce complexity. Nadia is going to log into sales mix reports (concession) to see if there are opportunities to offset some of the cost increases experienced, details to come.

Nadia calls for a Motion to discuss Board Member Registration Discount, Kathleen Seconds. To incentivize people to stay and work on the board Nadia proposes each Board Member (all board positions) gets 1 free registration. Clarification request by Lindsay, all Board Members not just Executive. Proposal is that every Board Member seat receives 1 free registration per seat. Total impact is immaterial to the revenue, and it would incentivize people to sit on the board/offset the cost to run the park. **Transparency highlighted – “1 free registration per Board Role, only applicable to Spring Season”. Board roles are AGM to AGM in duration.**

Graham calls for any other discussion. Unanimous vote – passes.

5) Uniforms – position still vacant

6) Concession – if position is still vacant, we should explore paying an individual with experience to run. Graham proposing two role park supervisors per week for 10-week season. 1 park supervisor – start up concession, stay or go home and then come back to close concession. 2nd Park Supervisor will do checklist for fields/Park Close. Concession manager who orders and manages all the product. (Possible payment of \$1,000/\$1,500/month). **Motion from Graham to discuss compensation for Concession Manager. Nadia seconds.** Opinions – agreement from Board that this is a pivotal role, and we cannot have an empty position. It is mentioned that Graeme Sykes (not in attendance) is chatting Tania from PLSC if she is interested. Concession netted \$11k profit in 2023 Spring Season. We are hosting Minors Districts in 2024, we can grow that revenue. Concession has run quite well last few years and is a very important role. End of discussion with no vote, discussion to continue.

7) Safety Coordinator – vacant but Kathleen Cain has showed interest, not in attendance.

8) Scheduler – Kari Moore taking over the Scheduler as voted in the 2023 AGM. She has highlighted we need to schedule assessments- Season starts April 1. Beginning of March, Friday time booked at JDF on March 1 & 8th for Rookie Minors, Minors & Majors Assessments proposed. Registration stays open till end of February and then assessments. Possible draft March 11th. Kids will have to register for an assessment date when they register, Nadia needs to know times and time slots how many kids per spot.

Key Season Dates discussed/planned:

February 21 @ 7pm - Coach Meeting Minor & Major prior to Assessments

March 1 & 8th - Assessment dates for Rookies, Minors & Majors

March 11th - Draft @7pm

March 13th – T-Ball, Blast Ball & Mini Minors Coaches meeting @ 7pm

April 1 – Season Starts, practices for Minors & Majors

April 3rd – Rookies, Minors & Majors pick up their uniforms

April 6th – Opening Day/T-ball, Blast-ball & Mini Minors will get their Hats/Shirts

June 15th – Closing Day

Kari proposing for younger kids no Sunday Baseball but for Minors, Majors, Rookies and Intermediate. A bit of pushback on opening the park up on Sundays. Positive feedback on Sunday's off voiced by Lindsay, it is adding complexity with the concession. Will revisit Sunday when after District Scheduling Meeting in March to see if we want to proceed based on games, concession position etc.

9) VP of Facilities – Fence maintenance required, identified areas will work to get resolved.

Lawnmower maintenance, talk to Cade. Scoreboard reface, decal on the top. Inventory on lights etc. Dugout paint & lettering inside. Clubhouse trophy case, leading up to 2025 improvements.

Clean up the clubhouse. Dave to design & build and just get reimbursement from park on materials. A legacy board for outside of building, more about Layritz legacy –for 2025 to showcase and educate people on our park.

Dave to Motion topic of Athletic Director or Technical Director and Nadia seconds. Shawn Loligsci & Ken Lamberton as possible candidates. This role would provide coach resources as volunteer role. Follow-up is open to discussion and work out details, would be beneficial to the park and to the volunteer coaches. This role could be shared and run a Coaching Clinic to kick off the Season. Topic tabled for further discussion.

10) Media Coordinator - Early bird draw for free registration on website. Board positions are updated on the website. Will be adding a spot on the website for Meeting Minutes & Bylaw PDF to be loaded as well as mentioned at 2023 AGM.

3) Round Table:

2025 Committee Meeting Monday December 11th, intent of the meeting is to form the committee. Lacking a chair, potential Ryan Forman has showed interest, will confirm his attendance to the meeting. During the meeting we need to understand positions that are empty and who has stepped forward to fulfil those. Need to be clear that the 2025 Committee is a Sub Committee under the Layritz Board. Positions to be called Coordinator/ Lead. 2025 will become a standing agenda item on the Layritz Board Meeting Agenda going forward. We must become clear on what the Committee has authority to approve independently and what must be brought to the Board for Approval, Chair will become the liaison between Subcommittee and the Board. Do we want to have a spend or risk-based approach?

Motion by Graham to discuss, Kari Seconds. 2025 Meeting will highlight individuals interested in Lead/Coordinator positions will be voted on by the board. No votes will take place during the call, Board Meeting (all members) will be held on December 14th via Zoom at 7pm to align and vote. Applications will be reviewed advance of December 11th Meeting. Dave Moore has showed interest in Host Team Lead which would be managing set up of practice times, training equipment, running/setting up assessments, he would not be involved in assessing. Host Team Lead will not be involved in Player or Coach selection for 2025 in any capacity as clearly laid out by the board. Coaching applications will be opened later, which will be through a formal process. Conversation to continue. No vote.

4) Final items - January 8th next Board Meeting 7pm

Meeting adjourned at 9:41pm, motioned by Lindsay Plumb. Seconded by Nadia Hobbs.

