



Layritz Little League Board Meeting

2024-03-27

Attendance: Kathleen Lamberton, Graham Plumb, Lindsay Plumb, Gillian Dabbs, Christal Forman, Cade Musgrove, Nadia Hobbs, Dave Moore, Kari Moore, Brittney Crump, Laura Filipovic, Kathleen Cain, Hailey Young, Chris Kucherin, Eric Gallipo

Call to order at 7:10pm

Agenda Topics:

- 1) Approve March 14th Meeting Minutes - Vote to approve, Lindsay Plumb motion, Nadia Hobbs, no discussion, all in favor, passes unanimously.
- 2) Update from St Margarets for 2025 - no updates as of now, school is on spring break and we aren't getting updates from emails as of right. Follow up to be provided if we can secure event cancellation insurance for the deposit. Investigate whether through St Margaret's or third party. New CEO starting at the school, the staff member we have been working with, would like to review the contract and details. Information to come. The vote would be requested to have the funds from 2020 deferred revenue accessible to put deposit on accommodation. Brittney and the 2025 Committee will provide the details and communication when we are ready to put the deposit down. Motion to approve was identified last meeting. *Vote to approve access to 2020 deferred funds for 2025 committee (10% room deposit & security deposit) for accommodation for 2025 LLC Championship up to maximum of \$20k - all in favor approved unanimously.*
- 3) Concession updates
 - a) Pricing, increase prices. Nadia Hobbs, hot food increases \$0.25-\$0.50, look to recover cost increases, easy to change in the system and update. Open to increasing the prices mid season, if we get it wrong if we are starting to erode the same levels of profit that we have prior year.
 - b) Digital Concession boards updates - digital tv screens for menu, 2 x 43 inch Tv's. Donations from Pepsico & Premium Living.
 - c) Concession leaders updates - Lindsay updates 9 or 10 concession leaders, schedule has gone out, one concession leader will be on shift at all time, they will all have food safe and the park is reimbursing them if they incur cost to take. We will have holes in the concession running it like this with multiple leaders. On days we do not have a concession leader (food safe person), we order pizza and sell by the slice. Ali Meadows and Rod Long are two of the concession leaders, Rod is taking care of inventory and ordering. On April 3rd, all concession leaders are coming in for training. Any board members who want to join the training because you want to help fill in holes. How often do we anticipate having to do pizza, estimate once per week right now, TBC (this is back up plan). Invoice from Dominos will be easier, having an account set up.
- 4) Is Thrifty Foods Sponsoring Food for opening day - confirmed. Value of their sponsorship is \$700. 426 hot dogs and juice boxes required, if that isn't enough, Lindsay will request more funding to cover. Smoother process laid out for delivery of the team food on opening day.

- 5) Scoresheets secured - Laura update, we will have them for opening day. We do have some leftovers from last year Lindsay has started binders, we have enough scoresheets to get going.
- 6) Flower Baskets for clubhouse - 3 to be purchased, Laura can go to hilltop to price them out. Laura can check out, these will go out for the May long weekend.
- 7) Review 2024 Budget - Hailey updated a better estimate of umpire costs based on costs and number of games. Topic of conversation was do we profile an overspend or do we profile actual, there are capital expenses that are in the current budget that drive the overspend (ie freezer). Can we profile actual and then have a separate section that showcases some of the potential "risk/costs". Freezer is not a budget item, this is saving plans to ensure we have the funds when/if this occurs. If the freezer goes, we have GIC money and buy a new one. We do not need to profile the actual budget. *Motion to approve budget Kathleen Lambertson, second by Lindsay, vote to approve, unanimous.*
- 8) Review & Vote on Training Equipment - *motion to discuss the training equipment purchase Nadia Hobbs, Hailey Young seconds.* \$1,229 + \$900 for rope bats = \$2,129. We haven't spent money on training equipment previously, good investment to add value to the park. This is equipment for all of the park, all kids have access, we will put a sign out system in place to ensure all teams have access. *Vote - all in favor unanimously.*
- 9) Catchers gear replacement - leg pads are in good shape, chest protectors are getting outdated, the helmets are in rough shape. There are kits available in a box that come with all pieces. Kids sets are \$250, Majors sets are approx \$375. 2 Small & 2 Medium for Mini Minors. 2 Small sets & 2 medium/large sets for Minors. The helmets and gloves are in rough shape, that is the proposal to replace. Will need to look at replacing. There is some gear that is out for indoor training with off season coaches. Chris has made bags according to which coaches will require gear, factoring in what gear is out there. Approx cost of replacing a large amount was \$4k (13 sets). Helmets, chest protector and gloves are the main priority. With the number of teams, we need to equip the kids with safe gear. 2 brand new T's in the clubhouse. *Motion to approve Graham Plumb up to \$4k in gear, Kathleen Seconds. Vote to approve - passes unanimously.*
- 10) March newsletter review/approval: [March Newsletter 2024.docx](#) Season kick off newsletter, highlights general communication on team placement and schedules, details on opening day, team photos, reminders of umpire clinic, coaching clinics, etc. add parking notes about opening day and how busy it will be. T Ball & blastball please park at markham for ease. Add the date of 9/10 districts as an important date. Note of what teams will be equipped with vs what they have to provide so it is clear on bats. Etc. Rookie minors tournament, Graham will ask Barb Hudlin, is it a one team deal or is it a sign up. Ideally, we would have more than 1 team, what is the max, ideally 2 -3 teams.
- 11) 50/50 update - cannot use commercially printed tickets when the draw is on the same day, we cannot use for monthly draws April 27, May 25, June 15th. Approve spend of \$250 for printed tickets with contact info, can be ready for opening day. Alternate is we only sell tickets on the 3 draw dates. 3rd option, wait. Option 1 - side window of concession or set up table they fill out their stub and put it in a draw box. \$228/2,000 tickets. Approve to spend funds to support 50/50 for opening day and run month log fundraisers. Welcome table will help with 50/50. *Motion Kathleen, second by Nadia, voted to approve, all in favor, unanimously.* How are funds split (11/12 do not require funds for travel due to Provincials). Opening day 50/50 will be assigned to general revenue for the total park. April 7-27 - Intermediate 50/50 to offset travel costs, April 28-May 25 for 2025 Tournament Hosting Costs 50/50 (field improvements/maintenance, facility rental costs, etc), May 26 - June 15 - 9/10 All Stars 50/50 offset potential travel costs. Motion to approve our 50/50 allocation and proposed schedule - all in favor passes. Any costs that do not need to be incurred (9/10 Travel) the funds will go back to the park.
- 12) Opening day table - food schedule, picture schedule, team list with kids names. Lots of grandparents bring younger kids to the park so the list will help identify where they are going. Have a game schedule and photo schedule for the concession. Banner - "Information (with Layritz logo), can be used for ongoing seasons. Laura is working on the opening day script. Confirm if Lana Popham will be in attendance. Invite Donovan from Saanich. Is Harvey coming to opening Day (Brittney to follow up to confirm). Kelvin oldest majors kid to catch the opening pitch. Blastballer to run the bases to start the game off and yell play ball! Schedule for team food, more efficient with wrapping in tin foil.
- 13) Park Supervisor Schedule- Laura offered to make the schedule and the details of what the duties are. Allocate weeks, park closed Sunday and no concession Mondays (practices). Tues - Saturday schedule only. Saturday full day.

- 14) Photo Schedule - putting the schedule into the league app. Kari has the schedule and it is complete. Kari will load into league apps.
- 15) Registrar update - 426 kids. 96 over prior year. Mini Minors - Nadia is covering right now (28 girls in mini minors). Schedules are done, Nadia to send out tomorrow. T-ball schedules are done and handed over to Eric. 27 families that paid out volunteer fee, she has emailed them and requested an error so she can refund now vs later.
- 16) Safety Coordinator - are there updated CR checks, 19 that are still pending. Graham to confirm if he has them.

Nadia motions to adjourn. Second Lindsay Plumb

Meeting adjourned at 9:35pm