



Layritz Little League Board Meeting

2025-01-13

Attendance: Gareth Gilson, Seth Cunningham, Dave Moore, Brittney Crump, Kathleen Lamberton, Emma Cottier, Kathleen Cain, Graham Plumb, Lindsay Plumb, Laura Wirtanen, Nadia Hobbs, Gillian Dabbs, Meagan Wilson, Graeme Sykes, Christal Forman

Call to order at 6:02pm

Agenda Topics:

- 1) November 13, 2024 Meeting Minutes - *Kathleen Lamberton motion approve, Laura Wirtanen seconds, all in favor unanimous*
- 2) **District 7 Update:**
 - a) Next meeting is January 22nd 7:00pm at National - Dave Moore to attend on behalf of Layritz
 - b) Brittney Crump attended the last meeting in December, there were no major updates from that meeting
 - c) District Umpire Clinic will be hosted at Beacon Hill, the first weekend in April is tentatively planned, with this being our parks opening day, Gareth will review a different date for Layritz
 - d) What is the opening day for all other parks?
 - e) When is the Scheduling meeting date? Can the District 7 schedule be posted on the new website this year?
 - f) Both Beacon Hill and Hampton are putting in bids to host Minors Provincials for 2026.
 - g) Can we request that Lakehill and Beacon Hill support our Softball application?
- 3) **Criminal Record Check Code:** current code does not work and there is a new requirement to have a BCE ID but it requires the principal operator to apply and verify their ID. Kathleen Cain has done a search and there is no active BCE ID for Layritz. Additionally, Gillian needs this BCE ID for gaming license applications. Paperwork has been shared with Graham. Request to include the safety@layritz.ca email address for the criminal record checks to be delivered to in order to be more efficient. Nadia will change the receipt email for coach registrations to note that a new code will be coming.
- 4) **Concession 2025 Spring Season:**
 - a) We need to put an action plan in place for how we will run the concession for the upcoming season. It is suggested that we reach out to the individuals who ran the concession as a team last year (returning parents) to see if they are interested and how we could possibly support their return. Additionally, we can put out a notice that we are looking for concession leads via social, newsletter and website. Kathleen Lamberton will reach out to Rod about ordering from Sysco. KenLamberton will continue to manage Pepsi orders and Kathleen Lamberton to order Front End Concession items.
 - b) Laura Wirtanen received an email from the Health Inspector from VIHA, they will be looking to visit when we are operational and need us to give us three different time options for that visit.

- c) 2025 Concession Donations - Brittney has been emailing Steve Gaskin already about Ice Cream Bunker and Coffee Machine as 2025 donation items, Gill will secure an estimate of cost for next email follow up.
- d) Sorting System for Baseballs - Used & New.
 - i) Used (in concession) - Emma Cottier will make a sorting ball visual guide for the concession
 - ii) New (locked upstairs) - follow up with Chris Kucherin at the next meeting. Do we have easy access to balls with limited key access to that locker? Do we need to add this to the Park Supervisor role?
 - iii) update for 2025 SSN to have 3 acCan we tie this into the park supervisor role and add this to the list? Issue is the balls are locked up and we need to review with Chris access. 3 keys with access and keep a small amount in concession. Also, I need to discuss umpire gear as well. Sorting balls and having a proper sign.
 - iv) Umpire Gear return, new update for 2025 SSN, umpire must return park indicator and brush to receive candy bag and slushie at the side window of concession.
- 5) **Assessments:** Seth to assess across Minors and Major to provide consistent score like Graham has done in the past. Dave will manage the set up of Assessments. Minors and Majors Managers to do assessments and coaches to run drills, same as last year.
- 6) **Coaches Meetings:** dates are not confirmed, Nadia used the same as an inform but noted TBC. Needs to confirm PLClubhouse available. Coaches meetings should be prior to draft. Laura and Dave to run the coaches meetings. Gareth to utilize the first 10 minutes of the meetings to review rule changes.
- 7) **Mini Minors:** need to review how we will run the division similar to fall ball with more teams and players. Suggesting to make sure there is a rotation through the team's vs teams being stuck together for the whole season.
- 8) **Raffle Box 50/50's Fundraiser for 2025:** The winner of the 50/50 donated funds back to the park. Suggested that for in season we do Month long 50/50 draws leveraging square terminals or if Toast has a portal option. Square will take a fee but the terminals are free.
- 9) **Opening Day:**
 - a) Photographer has been booked but we need to make a schedule for photos (division directors and scheduler), last year we had too big of gaps in time.
 - b) List of guests to attend and invites - including Harvey the Harbour Cat, Mayor, MLA, Saanich Parks Employees, Fire, Police, etc
 - c) Thrifty Foods Gift card application for Opening Day player food
 - d) Uniforms pick up plans. Mini Minors and lower will be picked up opening day. Need to confirm with Steph how we are managing the rest. Need all new shirts for little players, Steph to order.
- 10) **Facilities Update:**
 - a) Park clean up to be scheduled for March 30th, shifts will be 9-12pm, 12-3pm, will need 8-10 volunteers.
 - b) Spring/Summer work parties to be planned in preparation for 2025
 - c) Saanich is working on a 2025 field maintenance plan. Davve has been in contact with Donovan, and Saanich will be holding an internal meeting to review the field plan. Dave has guided the plan with suggestions.
 - d) Mitchell Stevenson, Steve Gaskin, Brenda Tobin, Jody McKay volunteer shift completed in fall 2024 and will receive credit for one volunteer shift for 2025 season.
 - e) Themis Security has been updated as point of contact instead of Graham for the alarm. Appears loose door has been causing alarm calls, Dave will check the door to see if it is the strike plate.
 - f) Dave has a lot of parts to ensure the scoreboard is working. An update to the topper is being planned and additional signage or sponsorship of the field has been approved by Saanich for year. Brittney is working on the "right" sponsor for the scoreboard. Review update options with Talon or Horizon for the Topper improvements.
- 11) **Softball update:** Kari is still getting an application together to join Softball BC. In the meantime reached out to Bill from D1 Victoria Softball BC to see what the biggest barriers to joining are. The biggest barrier is there are neighbouring softball parks, 14 total with 7 within 15 minutes to layritz. There will be expected push back from these parks for layritz to join. Reached out to Hampton. Last year they were not successful in fielding

even one team for minors. They are hopeful to be more successful this year but don't seem promising. Another thought, if unsuccessful in joining Softball BC, could we field a U9 team (or 2) that play home games and practice at Layritz but are part of one of the neighbouring existing Softball associations (Strawberry Vale)? This way it allows families with kids in other divisions at Layritz to remain at the park playing Softball. It also allows the group of Layritz kids to continue playing together. Anticipating 12 players will be secured to form a team. Messaging at the District meeting was people want to get kids back into playing LL Softball. Layritz wants to play both. Willing to play BC ball parks as an exhibition as LL. Barrier is that you don't get into the schedule unless you are in a league and right now there is nowhere to play LL Softball. Layritz has 400 players with kids already playing at the park and Layritz was a thriving Softball hub. Need to build it back. Emma to email Kari and then reach out to Bill.

12) 2025 National Tournament Update:

- a) Tournament schedule/flights booked - Sat. July 27 - Fri. Aug. 8, 2025
 - b) Little League Canada to visit park in February, dates TBC
 - c) Victoria Royals Chuck A Puck fundraiser - opportunity to raise funds for the park and make it a "Back to Baseball" fundraiser.
 - d) Funds raised to date - \$130K cash, \$20K in kind = \$150K
 - e) Merchandise Website to go live in a couple of weeks
 - f) Dugout Dave is interested in running concessions for 2025, waiting to hear his final proposal.
 - g) Fundraiser - daily raffles for tournaments with things like Bruce Bolts, etc.
- 13) **HomeTown Store vs. TeamWorks Store:** Team Works is being used for 2025 merchandise but HomeTown is used for everyday Layritz Merchandise on our website. There is no contract or commitment to either company, sometimes it is based on product availability or pricing.
- 14) **Treasury:** Our GICs from last year matured in November of 2024. Do we want to reinvest these? Last year we held 7 GICs across the Regular Operating account and the Concession account totalling \$120,000. Cash is currently just sitting in their respective accounts since they matured in November. Graham proposed we look at GIC rates for 3 months and invest a portion as we may need to access funds and proposing we review financials to ensure we have enough cash flow to run the tournament. Being conservative this year. 3.25% on High interest savings as an option. Also cash flow will look different this year from a sponsorship perspective, take a harder look at 15-20 sponsorship funds. *Graham Plumb motions to put forward motion to put funds in the High Yield Savings account, Nadia seconds, all in favor unanimous.*

Meeting adjourned at 8:07pm